

# Campground Safety & Crime Awareness Checklist

Annual review + monthly walk-through · Campground Management

**Most park crime is opportunistic.** The discipline below removes the easy opportunities. It does not prevent every incident. It does make your park a noticeably harder target than the parks around you.

Park	Review Date
Reviewer	Next Review Due

## Lighting (walk after dark, once per quarter)

- Bathhouse interior fully lit during operating hours
- Bathhouse exterior path lit, no dark approach
- Pool area lit at least to closing time
- Office front entry visible from main road at night
- Playground lit or clearly closed and posted at dark
- Laundry room interior and approach lit
- Trash and dumpster areas lit (common late-night incident point)
- Dark spots between site rows documented for next-budget lighting plan

## Sightlines and Camera Coverage

- Office entry visible to front desk staff at all times
- Pool area covered by camera (recording retained 30 days)
- Bathhouse exterior covered (not interior, ever)
- Main gate / entry road covered
- Camp store entry and POS area covered
- Camera footage retention policy posted at office
- Camera footage access limited to owner and managers

## Access Control

- Gate code or fob changes at least every 90 days
- Code shared with current guests only, by registration card
- After-hours office locked, with on-call manager number posted
- Maintenance shed and supply rooms locked, key list maintained
- Cash handling area secured behind separate lock
- Spare keys not stored in obvious locations

### Staff Awareness and Training

- Every staff member knows the National Human Trafficking Hotline number
- Every staff member has read the trafficking indicators card
- Every staff member knows when to call 911 vs the manager
- De-escalation script card posted at front desk
- Incident documentation forms accessible at the desk
- Roster of on-call managers posted with current phone numbers
- Annual training session on trafficking and predator awareness completed

### Guest-Facing Posted Information

- Posted park rules at office, bathhouse, pool, and playground
- Posted hotline numbers (police non-emergency, hotline, etc.) at office
- Posted statement that park screens reservations against NSOPW
- Posted statement that camera coverage is in use
- Quiet hours, pet rules, and pool rules visible at relevant locations

### Records and Reporting

- Every guest provides government-issued ID at check-in (photo taken)
- Vehicle plate of registered guest is on the registration card
- Front-desk log is filed daily and retained 90 days
- Incident log is reviewed weekly by the manager
- Police non-emergency line is in the front-desk binder
- FBI field office contact for the park's region is in the binder

## Quarterly Pattern Review

Once a quarter, the manager pulls the incident log, the noise complaint log, the NSOPW check log, and the camera footage retention log. Patterns are noted in writing. Repeat-offender sites are flagged. Lighting gaps are documented.

Notes from this quarter:

---

---

---

---

**Disclaimer.** This template is provided by Campground Management as an editable starting point for park operators. It is not legal advice. Eviction, tenancy, liability, employment, and waiver law varies by state, by county, and by the operating structure of your park. Have a licensed attorney in your jurisdiction review and adjust this document before using it with guests, workers, or third parties.

© Campground Management - Free to use, modify, and brand for your park. Republishing the template for resale is not permitted.