

Campground Abandoned RV & Vehicle Notice Pack

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Abandoned RV procedure is state-specific. Most states require a written notice sequence, a state-defined waiting period, and a public sale or junk-title process. Using self-help (towing without process) is illegal in most states even when the unit is clearly abandoned. Have a licensed attorney in your state walk through the timeline before starting the clock.

1. Abandonment Documentation Sheet

Fill out the moment a unit appears to be abandoned. The documentation is what supports the legal procedure and what protects the park from a wrongful-disposal claim later.

Park _____	Site # _____
Last Registered Guest _____	
Phone on File _____	
Last Date Paid _____	Email on File _____
Last Day on Site _____	
Unit description: _____	
Year _____	Make _____
Model _____	Length _____
VIN _____	License Plate / State _____
Condition (notes) _____	

Reason unit is considered abandoned: ■ Non-payment of rent ■ No contact from guest ■ Unit visibly in disrepair

■ Statements from neighbors ■ Verbal statement of intent to abandon ■ Other: _____

2. Notice Letter A — Initial Notice (Day 0)

Sent by certified mail to the address on file, with a copy posted on the unit itself. Photograph the posted copy in place.

Date: _____

Dear _____,

Your RV / unit identified as **[year, make, model, VIN]**, currently parked at **[Park Name], site [#]**, appears to have been abandoned as of **[date]**.

Outstanding balance owed to the park: **\\$**_____

You have **14 days** from the date of this notice to either:

1. Settle the outstanding balance and remove the unit, OR
2. Contact the park in writing to make arrangements.

If neither has occurred by **[date 14 days out]**, the park will proceed under **[state-specific abandoned property statute]** to recover the site, which may include public sale, junk title, or other state-permitted disposal of the unit.

Storage and site fees continue to accrue at the standard nightly rate until the unit is removed.

Signed,

_____ Park Owner / Manager

3. Notice Letter B — Final Notice (Day 14)

Sent by certified mail to the address on file. Copy posted on the unit. Photograph the posted copy in place. Confirm the date sent.

Date: _____

Dear _____,

This is your **final notice** regarding the RV / unit identified as **[year, make, model, VIN]**, currently parked at **[Park Name], site [#]**.

Initial notice was sent on **[date]** with certified mail tracking **[number]**. No response was received and the unit was not removed.

Total outstanding balance now owed: **\\$**_____ (including site fees, storage fees, and any administrative charges through the date of this notice)

Under **[state statute citation]**, the park will proceed with disposal of the unit on or after **[date per state law]**. Disposal may include public sale, application for junk title, or transfer to an authorized state agent.

If you wish to recover the unit before disposal, you must contact the park in writing and settle the outstanding balance in full **before [date]**.

Signed,

_____ Park Owner / Manager

4. Storage Fee Accrual Log

Fees accrue daily from the last day paid. Log entries are evidence of the amount owed at time of disposal or recovery.

Date	Daily Rate	Days Accrued	Running Total	Notes

5. Unattended Vehicle (vehicles not associated with a current booking)

Vehicles left on park property without an active reservation are subject to removal at the owner's expense after 72 hours of posted notice. Standard procedure: orange tag on the windshield with a removal date, photograph the tagged vehicle, attempt contact via license-plate look-up if state law permits, then tow under the park's posted-notice tow policy.

Disclaimer. This template is provided by Campground Management as an editable starting point for park operators. It is not legal advice. Eviction, tenancy, liability, employment, and waiver law varies by state, by county, and by the operating structure of your park. Have a licensed attorney in your jurisdiction review and adjust this document before using it with guests, workers, or third parties.

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